## HAVANT BOROUGH COUNCIL PUBLIC SERVICE PLAZA CIVIC CENTRE ROAD HAVANT HAMPSHIRE P09 2AX



 Telephone:
 023 9247 4174

 Fax:
 023 9248 0263

 Website:
 www.havant.gov.uk

## **HUMAN RESOURCES AGENDA**

Membership: Councillor Howard (Chairman)

Councillors Crellin, Francis, Linger, Patrick and Wade

Meeting: Human Resources

Date: Wednesday 23 March 2022

*Time:* 5.00 pm

Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road,

**Havant, Hampshire PO9 2AX** 

The business to be transacted is set out below:

Kim Sawyer Chief Executive

Date: 15th March 2022

Contact Officer: Lauren Kennedy

Email: lauren.kennedy@easthants.gov.uk

1	Apologies for Absence	Page
	To receive and record any apologies for absence.	
2	Declarations of Interest	
	To receive any declarations of interest.	
3	Pay Policy Statement	1 - 20
4	Recruitment Policy	21 - 42
5	Carers in the Workplace	43 - 54
6	Gender Pay Report	55 - 72
7	Workstyles Policy	73 - 90

#### **GENERAL INFORMATION**

# IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231

#### Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: <a href="https://www.havant.gov.uk">www.havant.gov.uk</a>

### **Public Attendance and Participation**

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

#### **Disabled Access**

The Public Service Plaza has full access and facilities for the disabled.

## **Emergency Procedure**

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

#### No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

## **Parking**

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.

